



## **JOB ANNOUNCEMENT FOR SAFETY AND SECURITY MANAGER**

**LOCATION: Based in Chişinău, Moldova**

**CLASSIFICATION: Full-time, contracted position**

**CLOSING DATE: June 1, 2014**

This position has the primary responsibility for providing direct support related to safety and security for 100-130 Peace Corps Volunteers living and working in towns and villages throughout Moldova. Under the direct supervision of the Country Director, this position is the contact point with Washington, DC's Safety and Security Office, the Regional Security Advisor, the US Embassy's security officials and local law enforcement agencies.

**Duties include:**

Volunteer support—available 24/7 to respond to emergencies &/or safety and security incidents  
Site inspections, site selection and volunteer visits  
Conducting and coordinating Safety and Security training  
Incident coordination including initial response, assisting in any investigation, reporting, and follow up  
Monitoring and maintaining appropriate safety and security systems/procedures  
Leadership in emergency action planning and response

**Experience requirements and qualifications:**

Fluency in English, Romanian and Russian languages;  
Experience as a trainer/educator;  
Organizational and communication skills;  
Able to advise Volunteers and staff in an empathetic manner;  
Team working abilities;  
Remain calm under pressure;  
The ability to build trust and maintain relationships;  
Outgoing and comfortable with meeting new people;  
Adaptable and open-minded;  
Ability to maintain confidentiality and share information only as required

Interested applicants for this position should submit their resume and a letter of interest in English to the attention of:

Email: [applications@md.peacecorps.gov](mailto:applications@md.peacecorps.gov) (please send as MS Word attachment); or

Fax: 022-545022; or

Drop-Off: Leave your resume at the Peace Corps Office, Str. Grigore Ureche, 12, Chişinău, Moldova-2001

**Only qualified candidates will be contacted for interviews.**

The United States Peace Corps is an Equal Opportunity Employer.